



EMPLOYMENT OPPORTUNITY

Use your professional skills and talents to participate in ORBIS's challenging sight saving mission to reduce blindness in developing countries around the globe.

The ORBIS Flying Eye Hospital (FEH) is a unique mobile teaching and operating facility on board a DC-10 jet aircraft that travels to developing countries worldwide to share the gift of sight. Our Flying Eye Hospital staff travel up to 45 weeks per year to countries such as Peru, Indonesia, Vietnam, Mongolia, Nigeria, Uganda, Zambia and Ethiopia.



MEDICAL DIRECTOR, FLYING EYE HOSPITAL

As leader of the medical team on the Flying Eye Hospital (FEH), a DC-10 aircraft converted into a state-of-the-art ophthalmic training facility, the Medical Director provides strategic medical and programmatic leadership to ORBIS's FEH programs and oversees the coordination and implementation of the FEH's medical training programs that focus on ophthalmic, surgical, anesthesia, nursing, biomedical, as well as program management skills. As a key member of the global ORBIS program team the Medical Director works in partnership with the regional directors, program directors, and technical services teams to facilitate coherence of regional programmatic initiatives and efficiencies of scale in the provision of cost effective, impact driven, blindness prevention and treatment and capacity building strategic inputs, which are also culturally and geographically appropriate. As a member of the FEH senior management team, the Medical Director works in tandem with the Operations Director and the Director of Aircraft Operations & Maintenance to foster a professional work environment with consistent standards, clear expectations, careful planning and effective teamwork. As a global ambassador of ORBIS, the Medical Director fosters internal and external relationships with ORBIS colleagues, fellow medical professionals, government officials, and other key contacts and supporters around the world, as well as the general public.

ORBIS welcomes applicants who meet the following profile:

- Medical Degree + Ophthalmology Residency Certificate and Fellowship Certificate (if applicable) + Board Exam Certificate; Public Health training preferred;
- Current Medical License or Annual Registration Certificate;
- Demonstrated medical and surgical ophthalmology experience;
- Prior experience with community ophthalmology programs is highly desirable;
- International work or travel experience in developing countries is a plus;
- Excellent communicator with oral and written fluency in English and a skillful diplomat with strong multi-cultural awareness;
- An excellent manager and mentor with a team oriented work style and roll up her/his sleeves attitude.
- High level of professional integrity and discretion.
- Teaching and training skills: ability to apply adult and participatory learning methods.
- Exceptional tolerance to stress: ability to function effectively in a demanding, fast-paced, and constantly changing work environment.
- Ability to travel extensively to developing countries (45 to 50 weeks per year). This includes having no significant disqualifying factors that would preclude approval of entry visas in the countries on the FEH travel schedule.

**For more information about ORBIS and this employment opportunity, please visit our website: www.orbis.org.
To apply, email your resume or C.V. and cover letter to HR@orbis.org.**

ORBIS is an Equal Opportunity Employer. As a global organization we welcome qualified applicants from diverse backgrounds and cultures.



JOB DESCRIPTION

Medical Director, Flying Eye Hospital

JOB SUMMARY:

As leader of the medical team on the Flying Eye Hospital (FEH), a DC-10 aircraft converted into a state-of-the-art ophthalmic training facility, the Medical Director provides strategic medical and programmatic leadership to ORBIS's Flying Eye Hospital programs and oversees the coordination and implementation the Flying Eye Hospital's medical training programs that focus on ophthalmic, surgical, anesthesia, nursing, biomedical, as well as program management skills. **As a key member of the global ORBIS program team** the Medical Director works in partnership with the regional directors, program directors, and technical services teams to facilitate coherence of regional programmatic initiatives and efficiencies of scale in the provision of cost effective, impact driven, blindness prevention and treatment and capacity building strategic inputs, which are also culturally and geographically appropriate. **As a member of the Flying Eye Hospital senior management team**, the Medical Director works in tandem with the Operations Director and the Director of Aircraft Operations & Maintenance to foster a professional work environment with consistent standards, clear expectations, careful planning and effective teamwork. **As a global ambassador of ORBIS**, the Medical Director fosters internal and external relationships with ORBIS colleagues, fellow medical professionals, government officials, and other key contacts and supporters around the world, as well as the general public. This position requires up to 50 weeks of worldwide travel per year, mostly to developing countries.

REPORTING & SUPERVISORY RELATIONSHIPS:

The Medical Director reports to the Chief of Program and Technical Services at the ORBIS headquarters office in New York, works closely with the FEH's Operations Director to provide overall leadership to the Flying Eye Hospital team, and liaises with ORBIS program staff worldwide. The Medical Director supervises the FEH medical staff and program staff. She/he also serves as a member of ORBIS's global Medical Advisory Committee.

ESSENTIAL JOB FUNCTIONS:

MEDICAL LEADERSHIP:

- Recruit and supervise the anesthesiologist, the staff ophthalmologists, the associate director of nursing, and the biomedical engineers.
- Support Volunteer Faculty (VF) recruitment and ensure visiting VF are effectively engaged and focused on program objectives, receive adequate support from FEH staff, and comply with ORBIS standards, policies and procedures.
- Oversee the effective design and implementation of appropriate clinical standard and medial policies on the Flying Eye Hospital and in local partner hospitals. Ensure effective assessment of local partner hospital facilities and clinical capacity during planning visits.
- Ensure the delivery of safe, quality medical care as per the standards set by ORBIS policy and guided by the Joint Commission's recommendations for ambulatory care of patients.
- Manage and oversee patient selection & host trainee education.
- Supervise implement the Surgical Case Review (SCR).
- Oversee and guide the effective management of medical and patient records, the maintenance of the patient record database, and the statistical analysis activities.
- Work closely with the anesthesiologist in addressing medical emergencies and complications as they arise during each program. This includes emergent FEH staff health problems.
- Actively contribute to ORBIS's global Medical Advisory Committee and seek the committee's guidance and input on critical decisions of medical importance.
- Ensure accurate and cost-efficiency acquisition of FEH medical supplies and equipment. Work closely with the operations director on inventory and procurement management.
- Collaborate with the senior clinical engineer to implement effective healthcare technology Management strategies.
- Oversee the production of training videos and management of live broadcasts of surgical demonstrations by the Audio Visual Support Specialist.
- Actively contribute to special projects such as the design of the new MD-10 Flying Eye Hospital by providing medical expert advice and guidance.

PROGRAM MANAGEMENT:

- In consultation with the global program team and the Chief of Program, oversee and facilitate the creation, management and upkeep of the FEH strategic plan and vision.
- Lead the design and implementation of the Flying Eye Hospital and Hospital Based programs, the selection of program locations and partners, and explore and establish new project developments and initiatives. Ensure that FEH programs and activities (1) meet the need of local partners as well as the appropriate educational objectives and standards; (2) fit within the broader strategic framework of the ORBIS regional programs; and (3) that all program outcomes are evaluated against monitoring and evaluation criteria.
- As a member of the Flying Eye Hospital Scheduling Committee, actively participate in FEH cycle planning process.
- Direct the implementation of the FEH program cycle from planning to delivery and evaluation ensuring the program objectives are set and program logistics, information and schedules are arranged properly for planning visits, program and clinical follow-up activities (i.e. Cyber-Sight, Fellowships, and Hospital-based Programs), and progress is monitored. Oversee and participate in the preparation and distribution of FEH program reports.
- Work closely with ORBIS's global fundraising teams and participate in the exploration of new funding sources for the FEH program and ORBIS program activities in general.
- Provide programmatic support to ORBIS regional offices in project development, assessment and execution as well as exploration for new partners and funding sources;
- Cultivate and sustain the FEH's relationships with FEH partners, local Ministries of Health and National Ophthalmic Societies.
- Work closely with the ORBIS communications staff to promote the mission of ORBIS, participate actively in public relations activities and fund raising events, and represent ORBIS at social functions.

GENERAL MANAGEMENT:

- Work closely with the Operations Director on overall management matters such as budget; logistics; travel; and the daily cleaning, set-up and packing of the aircraft.
- Coordinate with the Human Resources staff in New York to ensure successful recruitment and retention of Flying Eye Hospital medical and program staff, using a pro-active talent management approach.
- Coordinate with the Faculty Relations team in New York to ensure successful recruitment and retention of Volunteer Faculty.
- Provide clear and consistent leadership to the FEH team members.

QUALIFICATIONS & EXPERIENCE:

- Valid Medical Degree from an accredited/officially recognized Medical School in country of training
- Ophthalmology Residency Certificate recognized by the official board, national council, Ministry of Health or equivalent government agency or other nationally recognized entity in country of training.
- Current Medical license (for U.S., Canada, or Australia) or official Annual Registration Certificate of the state/province/region of primary country of practice.
- Medical Board certification or equivalent strongly preferred.
- Demonstrated medical and surgical ophthalmology experience.
- Previous experience in ophthalmic education programs or general teaching experience is helpful.
- Previous international work or extensive travel experience is desirable.

SKILLS & ABILITIES:

- An excellent communicator with oral and written fluency in English and able to produce quality reports for internal and external publication.
- A skillful diplomat, able to liaise and negotiate effectively with colleagues, partners, and dignitaries from various cultural and professional backgrounds;
- An successful manager and mentor, able to recruit, lead, and marshal the talents of a competent and creative multi-national staff;
- A creative problem solver, able to assess situations quickly and resolve them efficiently and effectively.
- Flexible, pro-active, and open-minded with the ability to work productively in team, and roll up her/his sleeves.
- Tolerant to stress and able to function effectively in a demanding, fast-paced, and constantly changing work environment.
- Able to travel to developing countries up to 80% of the time. This includes having no significant disqualifying factors that would preclude approval of entry visas in the countries on the FEH travel schedule.